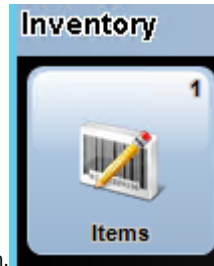


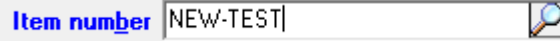
# Counterpoint: How to Add/Remove Item from Web

This article explained how to add or remove an item from the Web store.

## Step-by-step guide



1. In Counterpoint Go to the Inventory and select the Items Button/form.



2. Lookup or enter in the item number to show the item details.

3. On the Ecommerce tab.

4. To Add to Web check the Ecommerce item checkbox

A screenshot of the "Ecommerce" tab in the Counterpoint software. The "Ecommerce item" checkbox is checked. Fields include "URL", "Image file" (with a default of "NEW-TEST.jpg"), "New" checkbox, "On special" dropdown (set to "No"), "Discount on-sale items" checked, "Charge freight" checked, "Freight amount" field, "HTML description" field, and "Category" dropdown (set to "Accessories"). On the right, there are "Ecommerce Taxes" (Charge tax-1, 2, 3 checkboxes), "Last Published" (Date and Status fields), and "Edit description" and "Edit categories" buttons. A "File not found" message is visible in the center.

a. To Remove from Web Uncheck the Ecommerce item checkbox.



b. Save Record.

5. The next time the Item Sync schedule runs Magento will be updated.



## Related articles

- [Counterpoint: How to Add/Remove Item from Web](#)
- [Counterpoint: How to set a customer for Ecommerce](#)
- [Counterpoint: How To enable selling of Alternate units on the Web](#)